

Submitted by: Chairman of the Assembly  
at the request of the Mayor  
Prepared by: Public Transportation Dept.  
For Reading: June 22, 2004

CLERK'S OFFICE

APPROVED

Date: 7-6-04

ANCHORAGE, ALASKA

AR No. 2004-160

A RESOLUTION AUTHORIZING THE MUNICIPALITY OF ANCHORAGE, PUBLIC TRANSPORTATION DEPARTMENT TO FILE FOR A FEDERAL TRANSIT ADMINISTRATION SECTION 5303 METROPOLITAN PLANNING PROGRAM GRANT, ENTER INTO A TRANSFER OF RESPONSIBILITIES AGREEMENT IN THE AMOUNT OF TWO HUNDRED TWENTY-FIVE THOUSAND THREE HUNDRED AND FORTY-THREE DOLLARS (\$225,343) WITH THE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES, STATE OF ALASKA, AND TO APPROPRIATE THESE FUNDS ALONG WITH FIFTY-SIX THOUSAND THREE HUNDRED AND THIRTY-SIX DOLLARS (\$56,336) FOR REQUIRED LOCAL MATCHING FUNDS FROM THE PUBLIC TRANSPORTATION DEPARTMENT'S 2004 OPERATING BUDGET TO THE STATE CATEGORICAL GRANTS FUND (231) FOR FINANCING OF THE TRANSIT PLANNING PROGRAM

THE ANCHORAGE ASSEMBLY RESOLVES:

WHEREAS, the United States Secretary of Transportation is authorized to make grants for Public Transportation planning programs:

WHEREAS, the contract for financial assistance will impose certain obligations upon the Municipality of Anchorage, including the provision by it of a local share of project costs.

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, as amended, the Municipality gives assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder:

WHEREAS, it is the goal of the Municipality of Anchorage that minority business enterprises are utilized to the fullest extent possible in connection with this project and that definite procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for consultant and other services contracts.

THE ANCHORAGE ASSEMBLY HEREBY RESOLVES:

Section 1. That the Mayor or Municipal Manager, or such other person as the Mayor

or Municipal Manager designates, is authorized to execute and file applications on behalf of the Municipality of Anchorage with the State of Alaska to aid in the financing of planning assistance projects pursuant to section 5303 of the Urban Mass Transportation Act of 1964, as amended.

Section 2. That the Mayor or the Municipal Manager, or such other person as the Mayor or Municipal Manager designates, is authorized to execute and file with such applications an assurance or other document required by the United States Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.

Section 3. That the Mayor or the Municipal Manager, or such other person as the Mayor or Municipal Manager designates, is authorized to set forth and execute affirmative minority business policies in connection with this application's program of projects.

Section 4. That the Mayor or the Municipal Manager, or such other person as the Mayor or Municipal Manager designates, is authorized to furnish such additional information as the State of Alaska may require in connection with this application's program of projects.

Section 5. That the Mayor or the Municipal Manager, or such other person or persons as the Mayor or Municipal Manager designates, is authorized to enter into a Transfer of Responsibilities Agreement (TORA) between the State of Alaska, Department of Transportation and Public Facilities for the financing of the Transit Planning Program.

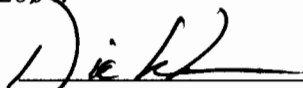
Section 6. That the sum of two hundred twenty-five thousand three hundred and forty-three dollars (\$225,343) is appropriated as a grant from the Alaska Department of Public Transportation and Public Facilities, when awarded, to the State Categorical Grants Fund (231) for the financing of the Transit Planning Program.

Section 7. That the sum of fifty-six thousand three hundred and thirty-six dollars (\$56,336) is the appropriation of a contribution from the Areawide Fund, Public Transportation 2004 Operating Budget (101) to the State Categorical Grants Fund (231) to serve as the required local match.

Section 8. This resolution shall take effect immediately upon passage and approval.

PASSED AND APPROVED by the Anchorage Municipal Assembly this

6th day of July, 2004.

  
Chairman

ATTEST:

  
Municipal Clerk

Department Appropriation:

Public Transportation           \$281,679



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 498 -2004

**Meeting Date:** June 22, 2004

**From:** Mayor

**Subject:** Authorization to enter into a Transfer of Responsibilities Agreement (TORA) between the State of Alaska, Department of Transportation and Public Facilities, and the Municipality of Anchorage, Public Transportation Department; and appropriating \$225,343 of (TORA) funds and \$56,336 of local funds to provide the required 20% local match to the Grant to the State Categorical Grants Fund (231).

1 The purpose of this memorandum is to request Assembly approval for the Municipality of  
2 Anchorage to enter into a Transfer of Responsibilities Agreement (TORA) with the State of  
3 Alaska, Department of Transportation and Public Facilities to accept a grant to provide for  
4 Public Transportation Planning.

5  
6 Under the provisions of the Transportation Equity Act for the 21<sup>st</sup> Century, Federal Transit  
7 Administration (FTA) planning grants are awarded to the State of Alaska. Following the  
8 grant award from FTA, the State of Alaska, Department of Transportation and Public  
9 Facilities, develops a Transfer of Responsibilities Agreement (TORA) which 'passes  
10 through' FTA funds to the Municipality of Anchorage. The Amount of the TORA will be  
11 \$225,343 (80%) for financing the Public Transportation Department Transit Planning  
12 Program. The required local match of \$56,336 (20%) is from existing Public Transportation  
13 Department's 2004 Operating Budget.

14  
15 The grant supports the completion by the Public Transportation Department of the  
16 comprehensive and cooperative transit planning activities described in the Anchorage  
17 Metropolitan Area Transportation Solutions (AMATS) Unified Planning Work Program  
18 (UPWP). This work will include a comprehensive route structure analysis, a planning  
19 review of system ridership and on-going People Mover planning issues. The period of  
20 performance will be from the award date until completion and no further obligation of funds  
21 may take place after 12/31/2006.

22  
23 The State of Alaska requires Assembly authorization to enter into the Agreement.  
24 Following receipt of the Assembly authorization, the State will give final signature on the  
25 Transfer of Responsibilities Agreement. In anticipation of this step, appropriation of the  
26 grant funds is incorporated into the Assembly Resolution. Processing of the supplemental  
27 appropriation into the Municipality's financial system will be held until receipt of the fully  
28 executed TORA from the State of Alaska, Department of Transportation and Public  
29 Facilities.

BUDGET INFORMATION

**Revenue**

|  |               |
|--|---------------|
| 231-61944G-9398 Other State Grant Revenue Pass-Through | 225,343       |
| 231-61944G-9601 Contributions from Other Funds         | <u>56,336</u> |
| Total  | \$281,679     |

**Expenditures**

|   |            |
|---|------------|
| 231-61944G-1101 Wages & Salaries          | \$127,840  |
| 231-61944G-1401 Benefits                  | 45,810     |
| 231-61944G-2101 Office Supplies           | 2,700      |
| 231-61944G-3101 Professional Services     | 64,669     |
| 231-61944G-3334 Air Fare                  | 5,700      |
| 231-61944G-6022 Clerk                     | 60         |
| 231-61944G-6091 Office of Mgt. and Budget | 450        |
| 231-61944G-6095 Purchasing                | 1,520      |
| 231-61944G-6103 Central Accounting        | 7,820      |
| 231-61944G-6104 Payroll                   | 630        |
| 231-61944G-6105 Accounts Payable          | 2,750      |
| 231-61944G-6109 Cash Receipts             | 30         |
| 231-61944G-6110 PS Support                | 2,460      |
| 231-61944G-6145 General Liability         | 4,480      |
| 231-61944G-6147 Workers Compensation      | 11,820     |
| 231-61944G-6180 Management Services       | 230        |
| 231-61944G-6182 Classifications           | 410        |
| 231-61944G-6184 Records                   | 480        |
| 231-61944G-6185 Benefits                  | 820        |
| 231-61944G-6194 Employment Services       | 620        |
| 231-61944G-6196 Resource Development      | 150        |
| 231-61944G-6197 Affirmative Action        | <u>230</u> |
| Total:                                    | \$281,679  |

The Administration recommends approval of Resolution No. 2004- 160 authorizing application and appropriation of the Municipal Public Transportation Department Planning Program TORA in the amount of \$281,679.

Prepared by: Thomas A. Wilson II, Director of Public Transportation

Fund Certification: Jeffrey E. Sinz, Chief Fiscal Officer

|   |           |
|---|-----------|
| 231-61944G-9398-619440-BY 2004                | \$225,343 |
| (FTA Pass-Through, State Designated Grant)    |           |
| 101-6140-3901-614000- BY 2004                 | 56,336    |
| (2004 Public Transportation Operating Budget) |           |

Concur: Denis C. LeBlanc, Municipal Manager

Respectfully submitted: Mark Begich, Mayor

**Content Information****Content ID :** 001853**Type:** AR\_FundsApprop - Funds Approp Resolution**Title:** 2004 FTA Section 5303 Urban Area Planning Assistance**Author:** alatervojh**Initiating Dept:** Transit**Date Prepared:** 5/26/04 8:52 AM**Director Name:** Thomas A Wilson II**Assembly Meeting Date**  
**MM/DD/YY:** 06/22/04**Public Hearing Date MM/DD/YY:** 07/06/04**Workflow History**

| <u>Workflow Name</u>     | <u>Action Date</u> | <u>Action</u> | <u>User</u> | <u>Security Group</u> | <u>Content ID</u> |
|--------------------------|--------------------|---------------|-------------|-----------------------|-------------------|
| FundsAppropWorkflow      | 5/26/04 8:59 AM    | Checkin       | alatervojh  | Public                | 001853            |
| Transit_SubWorkflow      | 5/26/04 11:45 AM   | Approve       | wilsona     | Public                | 001853            |
| OMB_SubWorkflow          | 6/8/04 2:17 PM     | Approve       | pearcydl    | Public                | 001853            |
| Finance_SubWorkflow      | 6/10/04 5:26 PM    | Approve       | wiltsep     | Public                | 001853            |
| MuniManager_SubWorkflow  | 6/11/04 8:15 AM    | Approve       | leblancdc   | Public                | 001853            |
| MuniMgrCoord_SubWorkflow | 6/11/04 10:18 AM   | Approve       | katkusja    | Public                | 001853            |

**CONSENT AGENDA – INTRODUCTION**

2

CLEANED UP FILE

2004 JUN 11 AM 11:50

M.O.A.